



## Episcopal Congregations Caring for Minnesota's Children

# GRANT GUIDELINES

The Sheltering Arms Foundation seeks program funding requests from Episcopal congregations. Small grants are offered (\$1,000 maximum) to Minnesota Episcopal congregations supporting their efforts in building potential for vulnerable children.

**Kinds of projects funded:** We will support projects that help congregations improve the lives of vulnerable children and youth. This could be a program run by the congregation on behalf of its own children, should they fall into that category or a program doing outreach to children/youth in need. The funds could also support advocacy efforts within the congregation on behalf of vulnerable children.

Examples include: a tutoring program for young English learners, a nursery run by a congregation for low-income children, an effort to educate a congregation about children's issues at the legislature or a teen service program to benefit children in need.

**Timeline:** Grant recipients will be notified in May. Grant payments are distributed in July. Eligible projects will occur between July 2012 – June 2013.

**Preferences:** Preference is given to parishes that have not yet received Sheltering Arms funding but the Foundation will consider requests from previous applicants for a second-year request. Preference is also given to projects/programs that have at least one other funding source

### **The following criteria are required for funding consideration:**

- All grant requests must have a program budget (showing all sources of funding/expenses)
- All grant requests must be signed by the Senior Warden.
- The parish must be located in and provide services within the state of Minnesota.
- One grant request per parish.

**How to apply for funding:** Please submit a 1-2 page letter describing your project.

The letter should identify the following:

- Contact information including name, address, phone and e-mail
- Parish Federal Tax-Id number
- A description of the program goals, the children served, those involved in carrying out the project; and the outcomes you intend to accomplish
- A brief budget identifying the sources of income and expenditures for the project

### **Funding Requirements:**

- Upon receiving a grant from Sheltering Arms a signed grant agreement must be returned to the Foundation before the grant award is received.
- Upon completion of the project, a brief report will be submitted to the Foundation.

**Deadline:** The grant request is due **April 1, 2012**

**Please submit your grant request by Email to:** [dgrossman@sheltering-arms.org](mailto:dgrossman@sheltering-arms.org)

**Questions:** please call (612) 871-9210